

Gallatin River Task Force Board of Directors Meeting
Wednesday, June 28th, 2017, 3 pm
Big Sky Water and Sewer District
MINUTES

1. **Call to Order:** Chairman Ron Bowlin called the meeting to order at 3 pm. Other board members in attendance were Rich Chandler, Rick Donaldson, Ron Edwards and Nancy Sheil. Staff members present included Kristin Gardner, Stephanie Lynn, and Andrea Saari. Chase Rose from the Bannack Group was also present.
2. **Consent Agenda**:** Rich made a motion to approve the consent agenda and Rick seconded. Motion carried unanimously.
 - a. Minutes: May 23rd, 2017
 - b. Fundraising Report (Andrea)
 - i. Fundraising Plan**
 - c. Education & Communications Report (Stephanie)
 - i. Communications Plan**
 - d. Big Sky Watershed Corps Report (Emily)
3. **Financial Report**** (Kristin, Rick): Rich made a motion to approve May financials and Rick seconded. Motion carried unanimously. After consultation with Marjorie, Michael from Bannack Group and a recent financial leadership workshop, Kristin and Rick have updated the Quickbooks file to improve financial reporting. Michael suggested that we hire a firm to perform an audit this year before we are required to do one next year. Rick will investigate a few potential businesses to perform the audit. Rick will also investigate a few companies to liquidate stock for campaign giving.
4. **New Business**
 - a. Board business cards: Kristin will coordinate making business cards for the board and campaign committee. Ron suggested buying business cards and making them in house.
5. **Old Business**
 - a. Board Membership
 - i. Leadership
 - a. Chair**: Board members will think about who on the board is a good candidate to take over the chair position when Ron Bowlin resigns.
 - b. Leadership Roles: Kristin will put together a document defining board leadership roles for the next board meeting.
 - ii. Additional members: For the July board meeting each board member will suggest a couple of potential candidates to fill open slots on the board. Needed skills/sectors that were mentioned include: fundraising, recreation (fishing/rafting), legal. Qualities include: passion for our mission, well-known and respected in the community, time to devote to our activities, a Bozeman/regional connection.
 - b. Jack Crowther Annual Award (Kristin, Ron): Ron suggested an annual scholarship to honor Jack Crowther. The board thought this was a good idea. Kristin and Ron will approach the school to learn requirements and the timeline.
 - c. Campaign Updates (Chase): Chase provided the board with updates on the campaign, which are attached to the minutes.
 - d. Big Sky Sustainable Water Solutions Forum Update (Kristin, Rich, Ron, Mike): Karen will give a presentation about the forum activities at the July board meeting.
 - e. River Access Improvement Updates (Kristin)

- i. Moose Creek Phase 2: Kristin, Rich, Wendi, and Jeff met in June to discuss subcontracting Phase 2 of Moose Creek. Kelly Rowe will provide a bid on Phase 2 and if reasonable will be documented as a change order onto the original contract.
- ii. Deer Creek/Baetis Alley: RESPEC and DHM completed the conceptual designs for Deer Creek/Baetis Alley.
- iii. River Access Planning: Staff met with Wendi and Lauren from the Forest Service and consultant, Lori Addicks to discuss the river access visioning effort. The Task Force will gather contact information all summer for participants of a survey on river access that will be developed and sent out in the fall. A public meeting will be planned for February/March.
- iv. Drone photos: Ron showed drone photos of the West Fork and offered to take before/after drone photo of the Moose Creek project.
- v. Contract: Mindy Cummings drafted a new contract for river access projects that is aligned with the Task Force/Forest Service contract.

6. Upcoming Events

- a. **July 1st, 1:15 pm:** Gallatin River Fly Fishing Festival Great Gallatin Guideoff at Town Center Park
- b. **July 1st, 1:30 pm:** Gallatin River Fly Fishing Festival Pedal Paddle Runoff Race at Town Center Park
- c. **July 1st, 2-6 pm:** Gallatin River Fly Fishing Festival Outdoor Fair, Town Center Park
- d. **July 1st, 5 pm:** Gallatin River Fly Fishing Festival Low Water String Band, Town Center Park
- e. **July 2nd, 6pm:** Gallatin River Fly Fishing Festival, Hooked on the Gallatin Banquet, Gallatin Riverhouse Grill
- f. **August 21st – 25th:** Wetland Pollutant Dynamics and Control (WETPOL) conference at Big Sky Resort. More information at: <http://wetpol.org/>
- g. **August 31st, 2-6 pm:** River cleanup
- h. **September 26th-28th:** 2017 Montana Nonprofit Association's Annual Conference in Missoula
- i. Next board meeting date: Tuesday, July 18th 3 pm.

7. Open Discussion:

8. **Adjournment:** Ron adjourned the meeting at 4:30 pm

** Agenda Items for Board action